

**REGISTRATION OF STUDENTS UNDER OPEN ENROLLMENT  
WHO HAVE MISSED THE STATUTORY DEADLINE**

**I. Purpose**

The purpose of the policy is to obtain proper placement of students who enroll under the agreement among schools boards or the non-resident agreement

**II. General Statement of policy**

- A. At the time of registration and in the situation of a non-resident agreement or an agreement among school boards, a parent or guardian shall be informed of our three day transition period. The three days shall be weekdays in which the school offices are open, typically referred to as “regular business days”.
- B. The three day transition period shall officially start at the point in which New Prague Area Schools has secured the proper student(s) information from the school that the student(s) has (have) most recently attended. Parents are encouraged to contact these schools in order to expedite the transfer of this information.
- C. The purpose of the three days is to provide time to inform students and parents of the opportunities at New Prague Area Schools and to provide time to allow proper placement of the students.
- D. The three day transition period shall be the maximum amount of time the school district has to accomplish the task of placement unless the parents or guardians agree to an alternate date. The school district, at its discretion, may choose to allow the student(s) to attend prior to the expiration of the three days.
- E. Transient students by definition shall be considered resident students, and therefore granted immediate access and placement.

Adopted: 02/23/09