Policy 404 Form
Policy 610 Form F

BACKGROUND CHECK INFORMED CONSENT FORM

New Prague Area Schools, ISD #721
Human Resources
410 Central Avenue North
New Prague, MN 56071

$15 check to BCA
Sent:

You have applied for a position with New Prague Area Schools, New Prague, Minnesota. Under Minnesota State 123B.03, background checks must be completed on all individuals who are offered employment. Be advised that your employment with School District 721 is contingent upon a satisfactory background check. The Bureau of Criminal Apprehension (BCA) will be performing the background check for the following background check crimes: **child abuse crimes, murder, manslaughter, felony level assault or any assault crime committed against a minor, kidnapping, arson, criminal sexual conduct and prostitution-related crimes.**

The following named individual has made application with this agency for employment or volunteer:

Full Name of Applicant: _____
(please print) Last First Middle

Maiden, Previous, Alias: _____

Date of Birth: _____ Gender: ___male ___female
Month/Day/Year

Social Security: _____ (optional)

Have you ever been convicted of any crimes listed above in bold letters?
___yes ___no

If YES, please explain
_____

I authorize the BCA to disclose any criminal history record information pursuant to Minnesota State Statute 123B.03 to New Prague Area Schools for the purpose of employment with this agency.

_____ _____
Signature of Applicant Date

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

You have the following rights under this statute:

1. The right to be informed by New Prague Area Schools of the BCA's response to the background check and to obtain from the district a copy of the background check report;
2. The right to obtain from ISD 721 any record that forms the basis for the report;
3. The right to challenge the accuracy and completeness of any information contained in the report;
4. The right to be informed by ISD 721 if your application to be employed with, volunteer with, or to continue as an employee or volunteer has been denied because of the BCA's response.

If the results of the criminal background check do not satisfy the School District, the parties knowingly and voluntarily agree that no employment contract was ever created between the District and the above signed and this employment relationship with the School District shall cease immediately.