



“Parent Letter”
Behind-the-Wheel Registration Information
Summer, 2005

Dear Parents,

March 2005

If your son or daughter is approaching their 15th birthday, or has recently reached this important date in their life, they have probably talked to you about taking Driver’s Education this year. Congratulations! You are about to embark with them on a “watershed” experience in their lives.

To help inform you and reduce possible confusion, this letter is intended to provide you with some important information about the Driver’s Education Program and to request your cooperation in helping us schedule your student for either the classroom training and/or the “Behind the Wheel” training. We will have copies of this letter and the classroom registration form available at the New Prague High School Office and Community Education located in the Family & Community Services Center at 1234 Columbus Avenue North. For additional information please go to the link [“BEHIND THE WHEEL REGISTRATION GUIDELINES FOR REFERENCE ONLY”](#).

Summer Classroom will be offered Monday thru Friday, June 6-17 from 7:30 a.m. - 10:30 a.m. [a total of thirty hours of instruction]. The class will initially meet in the cafeteria/commons area at the High School.

Students must successfully complete all thirty (30) hours before they receive the blue card needed to then take their Driver Permit Test. (Blue cards are issued on last completed day of classroom instruction.) It is expected that students be in the classroom and ready to learn by 7:30 a.m. each day. **Students are expected to attend all classroom sessions**; however, in the event of illness and/or emergencies a “make-up” day is scheduled. Please note that students who miss more than one day will not be allowed to continue in the class and will not receive a refund unless prior contact is made with the class coordinator, Mr. Hudspeth. Contact Vicki Fruetel at Community Education (758-1677) for questions regarding classroom registration or to notify us if your student will have to miss a class due to illness or emergency after the class begins.

To register for the June session, send a completed registration form along with a \$90 payment before May 6, 2005, to the high school office or Community Education. ***Please note that we will not register a student for a session, nor allow him/her to attend class until we receive full payment for the class.*** If you need to make “installment payments”, please contact me at the Community Education Office as early as possible. I will gladly work with you on this, if needed, but will still require the full amount to be paid prior to confirming your student’s place in a session. Also for your convenience you may print out a classroom registration form by viewing [“DRIVERS EDUCATION CLASSROOM JUNE SESSION.”](#)

Program Instructors: Shawn Brandt, Rick Engler, Tom Hudspeth, Bob Peulen, and Tim Thorp
Program Secretary: Vicki Fruetel, NP Community Education

Behind-the-Wheel 2005
Instruction begins June 6th

GUIDELINES FOR SCHEDULING

- **IN PERSON ONLY**
- **REGISTRATIONS WILL NOT BE ACCEPTED BY DROP OFF BOX, MAIL OR PHONE (AS DRIVING TIMES AND DATE VARY BY INSTRUCTORS)**
- **SCHEDULED DRIVING SESSIONS ARE ON PAID (\$200) “FIRST COME” BASIS**
- **Please fill out the enclosed 2005 Behind –the-Wheel registration form and bring it to one of the following evenings listed below for registration. Visa or MasterCard are accepted.**

- **Tuesday, April 26** **Family & Community Services Center** **6:30 – 8:00 p.m.**
- **Thursday, April 28** **Family & Community Services Center** **6:30 – 8:00 p.m.**
- **Tuesday, May 3** **Family & Community Services Center** **6:30 – 8:00 p.m.**

*Additional registration begins Monday, May 9th between the hours of 8 a.m. - 4 p.m. Mondays & Tuesdays **ONLY** at the Family & Community Services Center.*

Instruction involves six (6) hours of driving plus (6) hours observation time. Students are expected to be on time for the driving sessions, and to call their instructor as early as possible [**at least 24 hours before their session**] if they must miss it in instances of a major illness or known emergency. **A student driver must have a valid permit and have paid the full fee before s/he will be allowed to drive.** Also, please note that due to tight scheduling of students, any student who does not show up for a scheduled driving session will be **charged a \$25 fee.**

With your assistance and cooperation the process of registration, instruction, and scheduling should go smoothly. We look forward to working with you and your son/daughter on another adventure on the trail to adulthood! Please call Community Education at 952-758-1677 if you have any questions.

Sincerely,

Steven R. Bruchman
Director of Community Services

PS: Please note that changes in Minnesota state requirements for identification means that upon completion of a classroom session and turning 15 years old, a student must show a social security card, birth certificate (legal one) and one other form of identification along with their blue card* when they go to take their permit test.