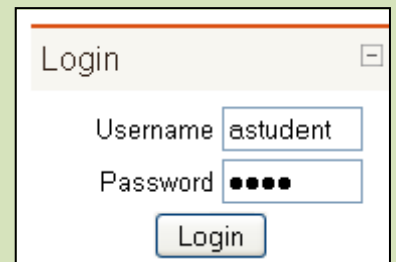
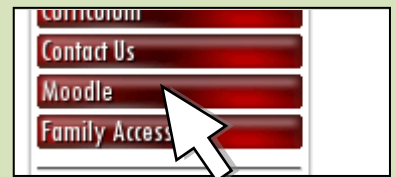


# Moodle for Students

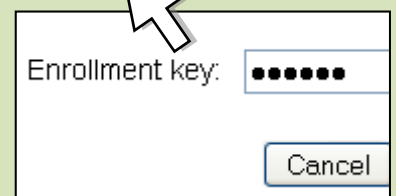
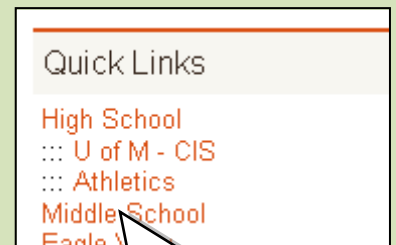
## Logging in for the First Time

1. Go to the **High School** or **Middle School** website: [www.np.k12.mn.us](http://www.np.k12.mn.us)
2. On the left-side of the screen, click the **Moodle** button ----->
3. Log into Moodle with your school issued **computer** username/password ----->
4. Enter your **"Profile"** information (first & last name, email, city, etc.)  
**TIP:** Email address... enter your username @isd721.org (this is your school email address). For example, John Doe would enter: *jdoe@isd721.org*
5. Congratulations! You have successfully registered your Moodle account.



## Register for Your Teacher's Class

1. Click the link to your school (High School, Middle School, etc.)
2. Click your **team** or **teacher's class** link... click the **class name** ----->
3. Enter the class **Enrollment key** provided by your teacher ----->
4. Click the **Enroll me in this course** button
5. Congratulations! You have successfully registered for your class.

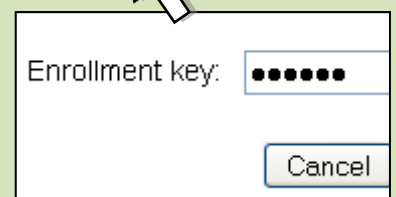
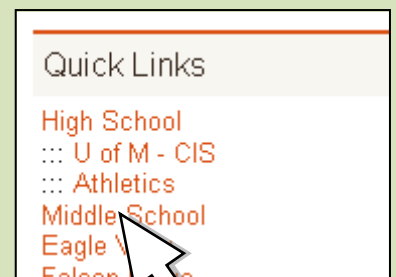


## Help Your Parents View Your Moodle Classes

Parents can use the following steps to view your Moodle course page:

1. Parents click one of the **school buildings** (High School, Middle School, etc.) ->
2. Parents click one of the **teacher** or **team names**... click the **class name**
3. Parents enter the "parent" **Enrollment Key** provided by the teacher ----->

**TIP:** The "parent" enrollment key gives parents "guest" access to the Moodle class page. They can view links, documents, and assignments, but they cannot participate in online quizzes, submit assignments, comment on discussion forums, or view student names.



## Import an Avatar (profile picture)

1. From the **My Moodle** page, click the **Profile Avatars** link ----->
2. **Right-click** an avatar that resembles you... select **Save Image As** ----->
3. On the left-side of the Save As window, click the **Desktop** icon
4. Type your **first name** in the **File name** textbox
5. Click the **Save** button
6. In the upper-right corner, click **your name** link----->
7. Click the **Edit profile** tab ----->
8. In the upper-right corner, click the **Show Advanced** button
9. Change the following settings:
  - **Forum auto-subscribe** >> No: don't automatically subscribe me
  - **Forum tracking** >> Yes: highlight new posts for me
10. In the **Description** textbox, type your initials
11. Scroll down to the **Picture of** section... click the **Browse** button
12. Select your avatar picture file (saved on the desktop)... click the **Open** button
13. Scroll to the bottom of the page... click the **Update profile** button
14. Congratulations! Your avatar has been uploaded to your profile. ----->

