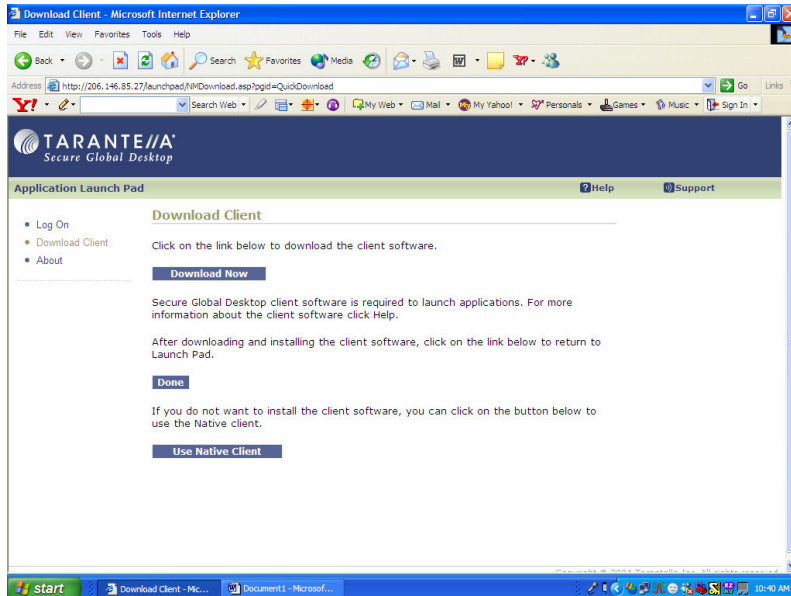
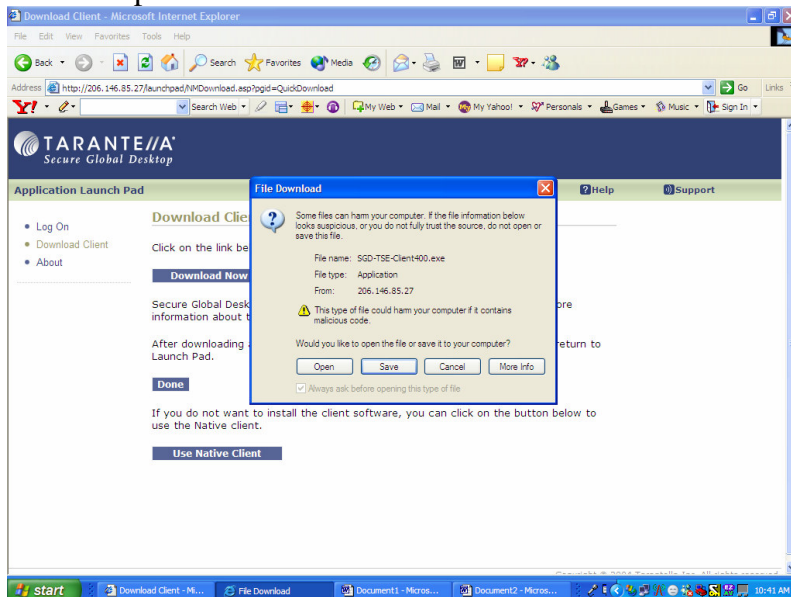


Using Secure Global Desktop

1. Open Microsoft Internet Explorer
2. Go to 206.146.85.27/launchpad
3. Click on the Download Now button

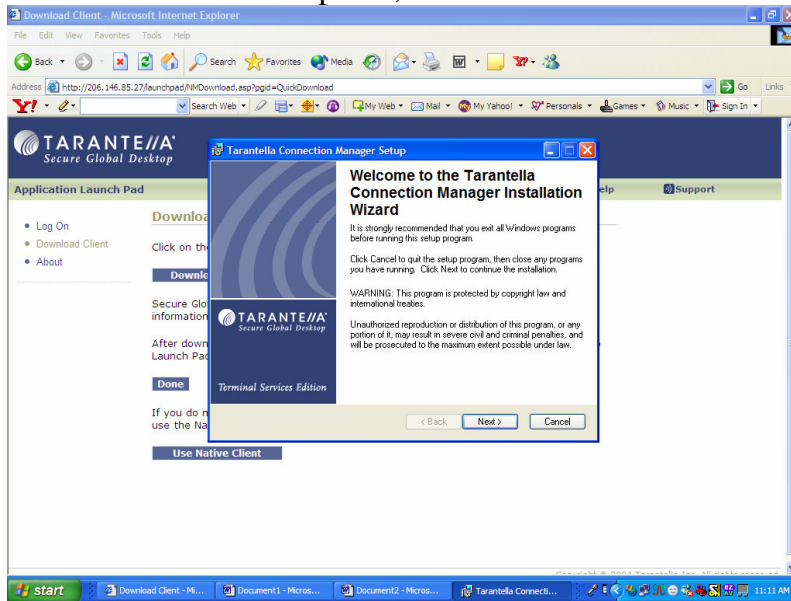


4. Choose Open

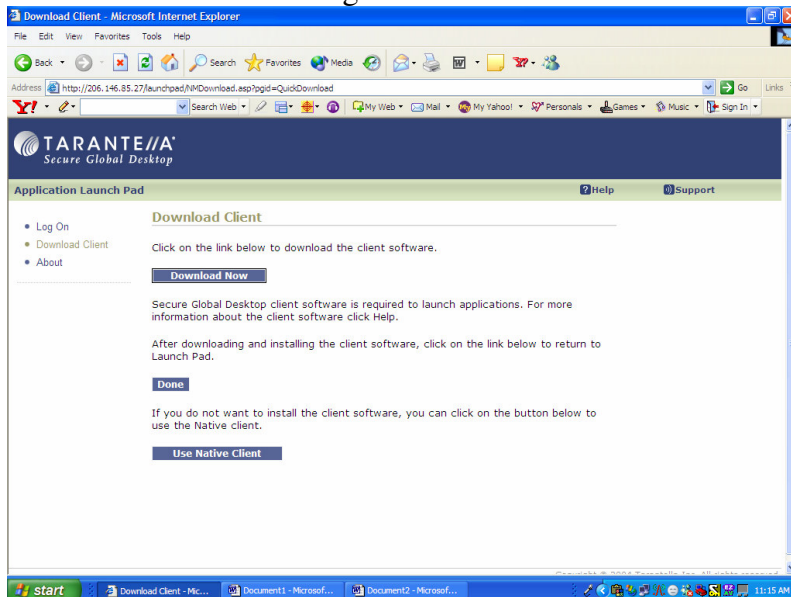


The client program will now start to download

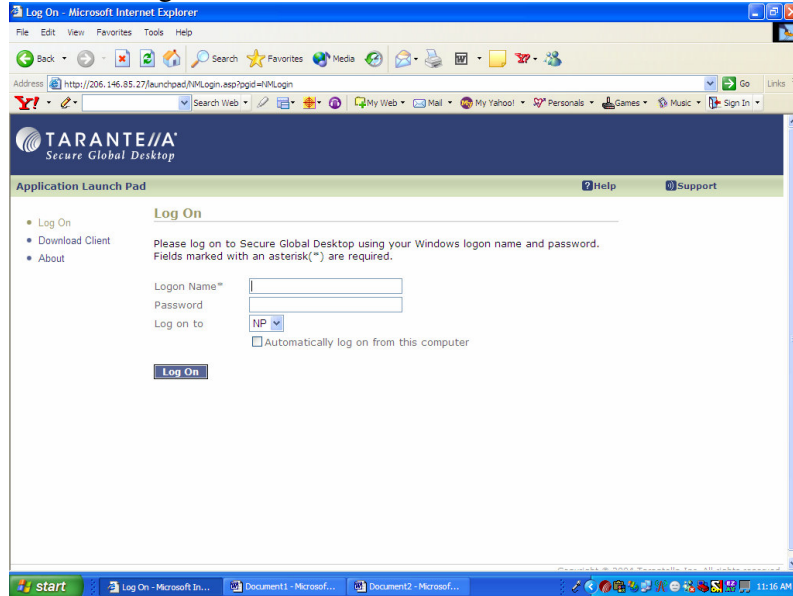
5. Once the download completes, click next on the installation wizard



6. Use the default destination folder and click next
7. Once installation is complete click finish
8. You will now be at the original screen: click on the Done button



9. On the following screen you will need to type in your logon name and password:
Click the log on button



10. From here you can click on the application you wish to run: Skyward PAC Student Records



This will be the only time you need to go through these steps. There should be a new icon added to your desktop for Skyward PaC Student Records. Just double click on this new icon and the application will automatically launch and connect to the schools servers.